



The Burns Memorial Fire Fund: Special Needs Application

The Burns Memorial Fund manages three separate funds established by a generous bequest made by Senator Patrick Burns: the **Children's Fund** for the benefit of children living in low-income situations; the **Fire Fund** for the benefit of widows and orphans of the members of the Calgary Fire Department; and the **Police Fund** for the benefit of widows and orphans of the members of the Calgary Police Service. In 1975 the mandates of the Police and Fire Funds were expanded to assist with poverty relief of Calgary children and to provide post-secondary educational grants and special needs educational grants for children of firefighters and police officers.

Under the terms of the bequest from Senator Patrick Burns, Fire Fund grants are available only to the children of Calgary firefighters. In the case of a step-parent/child relationship, the firefighter must currently reside with the natural parent of the child and continue to act in the role of step-parent. Applications from grandchildren or other family members cannot be considered.

Educational grants of up to \$2,500 are available for any child of serving, retired or deceased firefighters with the Calgary Fire Department.

For the purpose of this program, eligibility criteria for retired members are as follows:

- a former member of the Calgary Fire Department who served for at least 20 years in Calgary; and
- those who retired from the Calgary Fire Department because of a disability, regardless of years served.

These educational grants are intended to assist an individual child with the costs of tuition, tutoring or educational supplies (e.g., laptop) to help reduce the barrier of a severe learning disability.

The grants are given to children who are attending accredited, recognized schools. The grants are limited to students in elementary, junior and senior high schools.

A child who receives a special needs grant remains eligible for post-secondary grants. One special needs application per child may be submitted per calendar year, for a maximum of four years of funding. No retroactive funding can be awarded. A maximum of two grants (per child) are available for technology purchases.

How to Apply

To apply, please submit the following documents:

- Completed application form
- A copy of the applicant's Individual Program Plan (IPP) and/or psychoeducational assessment
- A copy of the applicant's most recent report card
- A letter of reference from a resource person (teacher, EA, counsellor, etc.)

Application and supporting documents should be emailed to firefund@burnsfund.com.

Any questions or concerns regarding this application may be directed to:

Hanna Moraru, Grants Coordinator

Phone: 403-234-9396 ext. 1

hanna.moraru@burnsfund.com



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Application form

Application must be completed and signed electronically.		
CHILD INFORMATION		
CHILD'S SURNAME	CHILD'S GIVEN NAMES	
BIRTHDATE (YYYY/MM/DD)	PREFERRED PRONOUNS (EG: SHE/HER, HE/HIM, THEY/THEM, ETC.)	
ADDRESS	CITY/ PROVINCE	POSTAL CODE
PARENTS INFORMATION		
PARENT'S SURNAME (THE CFD MEMBER)	PARENT'S GIVEN NAMES	
PARENT'S ADDRESS (IF DIFFERENT FROM ABOVE)	CITY/ PROVINCE	POSTAL CODE
PARENT'S EMAIL	TELEPHONE NUMBER	
RANK	# OF YEARS OF SERVICE	EMPLOYEE NUMBER
<p>PARENT'S STATUS AT THE CALGARY FIRE DEPARTMENT: SERVING RETIRED DECEASED</p> <p>If you checked RETIRED, please provide additional information below. Please note, that for the purpose of this program, eligibility criteria for retired members are as follows (please check all that apply):</p> <p style="padding-left: 40px;">A FORMER MEMBER OF THE CFD WHO SERVED FOR AT LEAST 20 YEARS IN CALGARY;</p> <p style="padding-left: 40px;">A FORMER MEMBER OF THE CFD WHO RETIRED FROM THE CFD BECAUSE OF A DISABILITY, REGARDLESS OF YEARS SERVED.</p>		
PARENT'S SURNAME (SPOUSE)	PARENT'S GIVEN NAMES	
ADDRESS (IF DIFFERENT FROM ABOVE)	CITY/ PROVINCE	POSTAL CODE
PARENT'S OCCUPATION	TELEPHONE NUMBER	
# OF DEPENDENT CHILDREN:		

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AMOUNT REQUESTED	
NATURE OF REQUEST <i>(Please outline your child's needs and what the funding will be used for. Please attach any supporting documents about the program and/or equipment and costs involved that may be helpful in consideration of your application.):</i>	
HAVE YOU PREVIOUSLY RECEIVED FUNDING FROM BURNS MEMORIAL FUND?	IF YES, WHEN?
<input type="checkbox"/> Yes <input type="checkbox"/> No	

Required Supporting Documents:

- A copy of the applicant's Individual Program Plan (IPP) and/or psychoeducational assessment
- A copy of the applicant's most recent report card
- A letter of reference from a resource person (teacher, EA, counsellor, etc.)

I hereby make my application for financial assistance from the Burns Memorial Fire Fund for my child; and I give consent to the disclosure and release by Schools, Medical Funders, Support Organizations and/or Agencies of any information relevant to and required by the Burns Memorial Fund with respect to my application for assistance.

I DECLARE the above information is accurately stated. In the case of a stepparent/child relationship, the Firefighter states that they reside with the natural parent of the child and continue to act in the role of stepparent. I am aware that eligibility will be confirmed with the Calgary Fire Department.

 E-SIGNATURE OF FIREFIGHTER

 DATE

By signing this page, the Firefighter/ parent give expressed consent to be contacted via email by the Burns Memorial Fund. If you do not wish to give your expressed consent for email correspondence, please let us know at unsubscribe@burnsfund.com.

BURNS MEMORIAL FUND FOLLOWS LEGISLATED GUIDELINES FOR PRIVACY

Please submit your completed application form and all required documents to
[**firefund@burnsfund.com**](mailto:firefund@burnsfund.com).