

Burns Memorial Fund for Children's Community Grants fund projects and initiatives that promote the healthy development and future success of children and youth from low-income families in Calgary.

Eligibility

To be eligible for the grant:

- Applicants must be non-profit or charitable organizations registered to operate in Alberta and currently operating in Calgary.
- The proposed project must benefit children and youth living in low-income situations in Calgary.

Grants

The maximum grant size for 2026 is \$15,000 per grant. Grants cover **one-time** expenses that either directly help children and youth from low-income families or strengthen organizations that work primarily with this group.

Examples of previously funded projects:

- Materials and equipment
- Staff training and capacity building
- Technology purchases or upgrades
- Workshops or summits
- Pilot programs

Organizations are eligible to receive funding through the Community Grants program once every two years. Proposed projects should be targeted for completion within a year of receiving funding.

Deadline and Application Process

Applications are due on **May 1**. Grant decisions are usually made within ten weeks of the application deadline.

If you have questions regarding the community grants and/or wish to discuss your proposed project before submitting an application, please reach out to Faye San Jose, Grants Coordinator, at 403-234-9396 ext. 2 or fe.sanjose@burnsfund.com. **Organizations that are not charities must have a conversation with Faye in advance of application, as there are specific requirements and guidance for nonprofits without charitable status.**

Completed grant applications must be submitted to communitygrants@burnsfund.com and will be acknowledged via email. If you do not receive an email notice that your application was received, please contact Faye San Jose.

Community Grants: Funding Application

****For Written Applications Only****

Organization Information

NAME:

WHAT DOES YOUR ORGANIZATION DO IN THE COMMUNITY?

DATE ESTABLISHED

CHARITABLE REGISTRATION NUMBER

IF NOT A REGISTERED CHARITY, INDICATE BUSINESS ENTITY TYPE & REGISTRATION NUMBER:

Contact Information

NAME OF PRIMARY CONTACT

PHONE

ADDRESS

EMAIL

Project Information

NAME/TITLE

START DATE (YYYY/MM/DD)

END DATE (YYYY/MM/DD)

Type of Funding Request

- | | |
|---|---|
| <input type="checkbox"/> MATERIALS & EQUIPMENT | <input type="checkbox"/> WORKSHOP OR SUMMIT |
| <input type="checkbox"/> STAFF TRAINING & CAPACITY BUILDING | <input type="checkbox"/> PILOT PROGRAM |
| <input type="checkbox"/> TECHNOLOGY PURCHASES OR UPGRADES | <input type="checkbox"/> OTHER |

Please specify: _____

Total Amount of Funds Requested:

Project Description

In the box below, please tell us about your grant request:

- Describe your proposed project - what are you planning to do?
- How would you use the requested grant funding in this project?
- How will Calgary's low-income children and youth benefit from this work?
(please provide evidence where possible to demonstrate that this population will benefit from this project, e.g. demographic data)

Required Supporting Documentation

Please attach (or include link if on a website):

- Most recent financial statements (audited statements, if available)
- Most recent annual report
- Current organization board of directors list
- Detailed project budget
- If not a registered charity, include incorporation and registration certificates and most recent T1044 NPO Information Return.

Accountability

Successful applicants will be expected to submit a brief narrative report at the end of the project, including a financial report showing how grant funds were spent. Eligibility for future support is dependent upon acceptance of your project's final report by BMF.

For more information, contact:

Faye San Jose

Phone: (403) 234-9396 ext. 2 | fe.sanjose@burnsfund.com